

**The Brenda and Said Yasin (Pakistan – Ireland)
Women’s Educational Foundation (‘The Foundation’)**

Trust Rules

A. THE APPLICATION PROCEDURE

- 1. Applications for funding of scholarship will be invited via the English Newspapers published in the Islamic Republic of Pakistan and on the Foundation’s website.**
- 2. All Applications must be on the foundation’s standard form which shall require information regarding :**
 - Personal Details**
 - Academic Record**
 - Qualifications**
 - Work experience**
 - Amount of financial assistance required**
 - Academic & Personal References**
 - Details of intended University / Institute of Technology / College course and confirmation of acceptance of a place on the course.**
 - Reasons for applying for scholarship**
 - An undertaking to abide by the rules of the Trust etc.**
 - Financial Information, through the provision of bank statements/Income Tax and Revenue statements of parents / guardians**
 - Details of the candidates proficiency in the English Language**
 - The Foundation shall require a copy of all documents submitted to the Irish Naturalisation and Immigration Service.**
- 3. Candidates must have secured admission to study at an Irish university on their own merit and competence.**
- 4. The scholarship will generally be for post-graduate level but undergraduate courses will be open for consideration.**
- 5. The scholarship will be for a maximum of 2 years.**
- 6. The area of education will be specified from year to year.**
- 7. The Trustees will decide on the closing date for applications for each academic year which will be strictly applied.**
- 8. It is the responsibility of the applicant to ensure that the application and all documentation are received by the closing date.**
- 9. All documentation must be included in the initial application.
Documentation submitted subsequent to the initial application will not be**

considered.

10. A short list of potential candidates shall be drawn up by the Trustees and unsuccessful applicants shall be notified.
11. Short listed candidates shall be notified and interviewed by at least 2 Trustees or their nominees by way of telephone conference or otherwise as the Trustees shall decide.
12. The Trustees may nominate a person to attend the interview with the applicant.
13. The applicant must provide adequate proof of identity.
14. The final decision in relation to successful applicants will rest with the Trustees.
15. Successful applicants shall be notified and requested to confirm their acceptance within a period of time to be specified by the Trustees.
16. Remaining unsuccessful applicants shall be notified.

B. POST APPLICATION

17. All successful candidates must bear the cost of any travel expenses to Ireland independently of the scholarship provided.
18. Candidates will be responsible for obtaining a valid passport and the correct visas for the duration of the period of education.
19. All candidates must register with the Embassy of Pakistan in Ireland.
20. The candidate must satisfy all educational requirements of the college/ university in relation to ongoing course work / exams
21. In the event of any educational under performance the Trustees shall be notified.
22. In the event of illness or other reason preventing the fulfilment of the term of the scholarship the Trustees are to be advised. The Trustees may then determine whether any monies shall be returned to the foundation, or an application for extension will be considered by the Trustees.
23. A scholarship may be suspended or terminated at any time during its currency, either at the recipient's request or, if in the opinion of the Trustees :
 - The recipient's performance is unsatisfactory
 - The recipient fails to observe the conditions of the scholarship; or

- The recipient fails to undertake the course or visit, complete research, or meet the terms of the scholarship.

If a scholarship is terminated or suspended as above, all moneys of the scholarship must be returned within 4 weeks of the suspension or termination.

- 24. All successful applicants must undertake, in writing, to provide the Trustees with a written report within 3 months of completion of the scholarship.**
- 25. All successful applicants must provide progress reports at the end of each academic semester for the duration of the scholarship period.**
- 26. The candidate must reach minimum Grade Point Average requirements, failing which the Trustees may review and discontinue assistance.**
- 27. The candidate must for a minimum of two hours per week participate in/ contribute to a community oriented programme. The Trustees shall decide on a suitable programme.**
- 28. The candidate shall give an undertaking in writing to return to Pakistan and work for a minimum of 2 years upon completion of the education programme.**

C. INVESTMENT OF FUNDS

- 29. All contributions received shall be acknowledged in writing by the Trustees and forthwith lodged in the bank account of the foundation.**
- 30. Should excess funds be raised, the Trustees shall invest the funds of the foundation as they shall decide having consulted with professional investment advisors.**